

## **THE NATIONAL COUNCIL FOR AVICULTURE PRIVACY POLICY**

We, the NATIONAL COUNCIL FOR AVICULTURE (NCA) are committed to protect the privacy and security of our members' data that we keep on our records. This document explains how and why we use your personal data to ensure that you remain informed about the activities of your Society and also that you retain control of your personal information. The European General Data Protection Regulation (GDPR) came into force on 25th May 2018 and we are asking all our current and future members to confirm, in accordance with the GDPR, that they consent to the NCA use of their personal information for these purposes.

### **The information we have and where we keep it**

We hold the following information about the members of the NCA:

Members' names

Postal addresses

Telephone number or numbers

E-mail address (if they have one)

Ring Numbers

Returned communication consent forms

This information is held on a password-protected computer maintained by the Secretary, Ghalib Al-Nasser, Evenstar, Pinkuah Lane, Pentlow, Essex, CO10 7JW, England. Email [ghalib.alnasser@gmail.com](mailto:ghalib.alnasser@gmail.com), Tel. +44 (0)1787 282332. The other members of the NCA who are permitted access to the personal information are the Officers of the committee.

In no circumstances will the information on the NCA Database be sold or passed on to outsiders. It will be used solely for the purposes of keeping NCA members informed of its activities and for the distribution of its Newsletters and Show material. Every member has the right to have their personal information amended or removed from the database. Such information has in the past been removed when a member has resigned, declined to pay their subscription or has deceased. It is intended that this practice will continue. A copy of this Privacy Policy is available on our website: <http://www.nca.uk.net/>

### **Complaints**

If you have any complaint in connection with the retention and/or use by NCA of your personal information you should raise it with the NCA directly by contacting our Membership Secretary using his details set out above. If you are not happy with our response, or you believe that your data protection or privacy rights have been infringed, you may complain to the UK Information Commissioner's Office which regulates and enforces data protection law in the UK. Details of how to do this can be found at [www.ico.org.uk](http://www.ico.org.uk).

### **Changes to the NCA Privacy Policy**

The NCA Privacy Policy is amended from time to time to ensure that it remains up-to-date and that it accurately reflects how and why we use your personal data. The current version will always be posted on NCA website (above). The Policy was last updated in November 2018.